

# Notice of Appeals Committee



Date: Thursday, 28 March 2024 at 10.00 am

Venue: Royal Hampshire Committee Room, BCP Civic Centre, Bournemouth  
BH2 6DY

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## Membership:

### Chairman:

Cllr K Rampton

### Vice Chairman:

Cllr M Dower

Cllr M Le Poidevin

Cllr M Phipps

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All Members of the Appeals Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

Please note that meetings of the Appeals Committee are not livestreamed or recorded for publication on the Council's website as the substantive items of business considered are held in exempt session.

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=5500>

If you would like any further information on the items to be considered at the meeting please contact: Nicky Hooley on 01202 096660 or email [democratic.services@bcpCouncil.gov.uk](mailto:democratic.services@bcpCouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 118686 or email [press.office@bcpCouncil.gov.uk](mailto:press.office@bcpCouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

20 March 2024

**DEBATE  
NOT HATE**



Available online and  
on the Mod.gov app

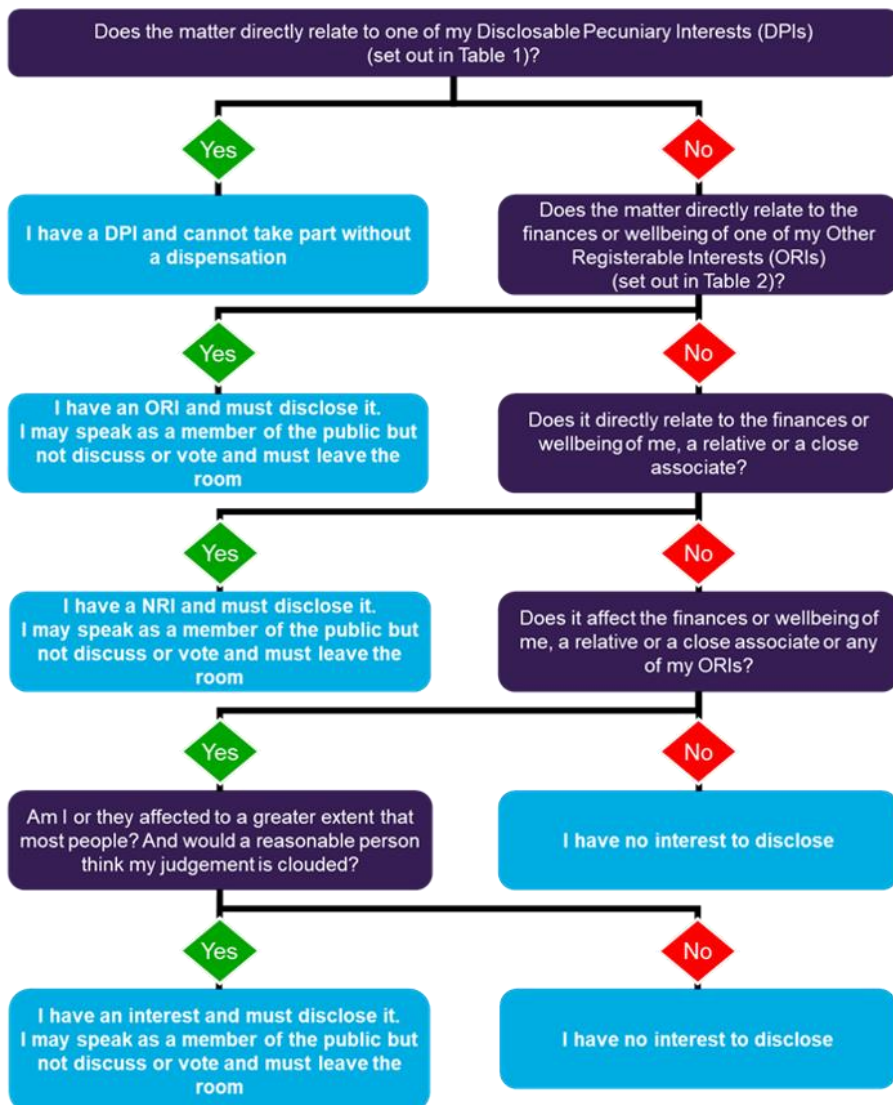


## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([janie.berry@bcpcouncil.gov.uk](mailto:janie.berry@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. Apologies

To receive any apologies for absence from Members.

## 2. Substitute Members

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

## 4. Confirmation of Minutes

5 - 10

To confirm and sign as correct records the minutes of the meetings held on 13 and 29 February 2024.

## 5. Exclusion of the Press and Public

In relation to the items of business appearing below, the Committee is asked to consider the following resolution: -

‘That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.’

## 6. School Transport Appeal - Case One

11 - 60

To seek a decision on whether or not transport assistance should be provided for the appellant named in the report, outside of usual policy.

## 7. School Transport Appeal - Case Two

61 - 106

To seek a decision on whether or not transport assistance should be provided for the appellant named in the report, outside of usual policy.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 13 February 2024 at 10.00 am

Present:-

Cllr K Rampton – Chair  
Cllr M Dower – Vice-Chair

Present: Cllr M Le Poidevin and Cllr C Rigby

73. Apologies

There were no apologies for absence.

74. Substitute Members

There were no substitute members.

75. Declarations of Interests

There were no declarations of interest.

76. Exclusion of the Press and Public

**RESOLVED That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act and that the public interest in withholding the information outweighs such interest in disclosing the information.**

77. School Transport Appeal - Case 1

This item was restricted by virtue of paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.

Exempt information – Categories 1 (information relating to any individual) and 2 (information which is likely to reveal the identity of an individual).

Present:

Sinead O'Callaghan – Clerk, Democratic Services  
Claire Johnston – Democratic Services Support  
Nicky Hooley – Democratic Services (observing)  
Carly Williams – Admissions and Transport  
The appellant was present

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a taxi, as detailed in the report,

a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

DECISION MADE:

In considering the appeal, the Committee had regard to all the supporting information provided by the Local Authority and the appellant, including the verbal submissions made by the Local Authority and the appellant at the meeting.

**RESOLVED** that having taken careful note of all the evidence presented by all parties, the appeal, in respect of the appellant named in the report, be granted. Home to school transport assistance is granted in the form of a taxi to take the appellant from home to school in the morning and from school to home at the end of the school day, until the end of the academic year.

The Committee found that the home to school transport policy had been applied correctly but agreed that there were exceptional circumstances to depart from the home to school transport policy on this occasion.

The meeting ended at 11.35 am

CHAIR

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**APPEALS COMMITTEE**

Minutes of the Meeting held on 29 February 2024 at 10.00 am

Present:-

Cllr K Rampton – Chair

Cllr M Dower – Vice-Chair

Present: Cllr M Le Poidevin and Cllr M Phipps

1. Apologies

There were no apologies for absence.

2. Substitute Members

There were no substitute members.

3. Declarations of Interests

There were no declarations of interest.

4. Confirmation of Minutes

The minutes of the meeting held on 30 January 2024 were agreed as an accurate record for the Chair to sign.

5. Exclusion of the Press and Public

**RESOLVED that the Press and Public be excluded for the remaining items of business on the Agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information, as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act, as the public interest in withholding the information outweighs such interest in disclosing the information.**

6. School Transport Appeal - Case One

This item was restricted by virtue of paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.

Exempt information – Categories 1 (information relating to any individual) and 2 (information which is likely to reveal the identity of an individual).

Present:

Sinead O'Callaghan – Clerk, Democratic Services

Michelle Cutler – Democratic Services Support

Carly Williams – Admissions and Transport

A representative of the appellant was present virtually

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a taxi, as detailed in the report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

DECISION MADE:

In considering the appeal, the Committee had regard to all the supporting information provided by the Local Authority and the appellant, including the verbal submissions made by the Local Authority and the appellant at the meeting.

**RESOLVED that consideration of the appeal in respect of the child named in the report be deferred until the Committee meeting on (time of appeal to be confirmed) for the reasons set out in the Committee's letter to the appellant dated 6 March 2024.**

7. School Transport Appeal - Case Two

This item was restricted by virtue of paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972.

Exempt information – Categories 1 (information relating to any individual) and 2 (information which is likely to reveal the identity of an individual).

Present:

Sinead O'Callaghan – Clerk, Democratic Services

Michelle Cutler – Democratic Services Support

Carly Williams – Admissions and Transport

The appellant was not present.

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a taxi, as detailed in the report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these minutes in the Minute Book.

DECISION MADE:

In considering the appeal, the Committee had regard to all the supporting information provided by the Local Authority and the appellant, including the verbal submissions made by the Local Authority at the meeting.

**RESOLVED that, having taken careful note of all the evidence presented by all parties, the appeal in respect of the appellant named in the report be refused. The Committee found that the home to school transport policy had been applied correctly but did not find that there were exceptional circumstances to depart from the home to school transport policy on this occasion.**



The meeting ended at 11.30 am

CHAIR

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of the Local Government Act 1972.

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